



MSUNDUZI MUNICIPALITY INTERNAL/ EXTERNAL ADVERTISEMENT

Vacancy Circular No. 10/2026



The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act.

This Municipality subsidizes its employees in terms of the following benefits: Medical Aid, Pension Fund, Unemployment Insurance Fund, Housing Subsidy and Car allowance (where applicable).

CORPORATE SERVICES

MANAGER: ICT SECURITY (HRC080003)

Ref No: CORP01/26

Duration of Employment

Permanent

Place of Work

ICT- Security

EE Plan Preferred Designated Group/s

Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R 725 592,79 – R 941 847,87 p.a. (T16)

Minimum Qualifications/ Requirements

- Matric/Grade 12 NQF Level 4.
- National Diploma/ Degree in Computer Science/ Information Technology (NQF Level 6/7)
- CISCO Certified Network Administrator.
- Certified Information Security Manager (CISM) will be an added advantage.
- Computer Literacy - Office Applications.
- Valid Code B Driver's Licence.
- 4 years' experience in the ICT Security Operations.

Key Performance Requirements

- Manage key procedures and implements information security policies for the organization, relating to the implementation of system securities and securing application system data, through executing back-up operational plans and monitoring outcomes.
- Attend to processes aimed at ensuring security compliance through the provision of guidance and advice, in order to ensure objectives and established outcomes are accomplished. Reviews all system related security plan throughout the organization.

BUDGET AND TREASURY OFFICE

MANAGER (REAL ESTATE AND VALUATION) (FIN150096)

Ref No: FIN01/26

Duration of Employment

Permanent

Place of Work

Real Estate & Valuations

EE Plan Preferred Designated Group/s

Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R 725 592,79 – R 941 847,87 p.a. (T16)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 Certificate
- National Diploma /B. Tech / B. Degree in Real Estate/ Property Valuation or equivalent - NQF Level 6/7.
- Registration with the South African Council for the Property Valuers Profession (SACPVP) as a professional associated valuer/ professional valuer.
- Computer Literacy - Office Applications.
- Valid Code B Driver's Licence.
- 6 Years' relevant experience.

Key Performance Requirements

- Manage and align the Business Unit's key performance areas against critical Real Estate & Property Valuations and research priorities through the provision of professional guidance and support, defining and negotiating complex valuations methodologies, approaches and concepts, analyzing and evaluating the adequacy of proposals to meet objectives and, communicating and/ or providing explanations/ recommendations based on best practices associated with property valuation matters, and the production of the Municipality's Valuation Roll.

VALUER X6 (FIN150102/103/104/105/106/110)

Ref No: FIN02/26

Duration of Employment

Permanent

Place of Work

Real Estate & Valuations

EE Plan Preferred Designated Group/s

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Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R440 952,65 – R572 376,74 p.a. (T12)

Minimum Qualifications/ Requirements

- Matric NQF Level 4
- National Diploma/ B -Tech / B. Degree in Real Estate or equivalent - NQF Level 6/7.
- Registration with the South African Council for the Property Valuers Profession (SACPVP) as a professional associated valuer/ professional valuer.
- Valid code B vehicle license.
- 3 years relevant experience.

Key Performance Requirements

- Coordinate sequences associated with standards, procedures, regulations and specifications encompassed in regulations and property valuations procedures with regards to the research, fieldwork, preparing and presenting investigational and qualitative reports, processing/ approving specific transactional works documentation for the production of the Municipality's Valuation Roll.

A written application must be submitted on the Msunduzi Application for Employment form (Annexure B) - to be obtained from the City Hall, Security Desk, Professor Nyembezi Building on the Ground Floor, Libraries around Msunduzi Area as well as on www.msunduzi.gov.za/careeropportunities.

The form must be filled in completely and signed on the last page. In the event that the application form is not properly completed, the application shall not be considered.

The following attachments are required:

The Application Form.

Detailed CV with three referees with current contact information.

Certified copies of qualifications/certificates, ID, Drivers' License (certified within 3 months or less of closing date).

Applicants are requested to furnish current telephone numbers at which they can be contacted. If there is more than one post advertised in the same Ref Number only one (1) application must have all is required attachments. Applications without the relevant attachments (CV/certificates) will be disqualified.

The application needs to be addressed to the Senior Manager: Human Resource Management (A) and be posted in the box provided on the Ground Floor opposite Security in 341 Church Street, Professor

Nyembezi Centre. Pietermaritzburg or posted to Private Bag X 321, Pietermaritzburg, 3200. Enquiries Ms. S.Z. Ndlovu, 033 392 2112.

IMPORTANT NOTICE TO APPLICANTS

No late applications will be considered.

No faxed or e-mailed applications will be considered.

Applications submitted on a Z83 form or any other forms that are not prescribed **WILL NOT** be considered.

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your application to be unsuccessful.

Closing Date: 20 APR 2026 Time: 15H00

CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.

THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS

The Municipality is an equal opportunity, affirmative action employer and it is our intention to promote representivity (race, gender, disability) in the Local Government Sector through filling of these posts. To further the objectivity of representivity within the Msunduzi Municipality, Designated groups identified on each advertised position are encouraged to apply.

Circulated Date: 09 APR 2026

THE ADVERTISING OF THESE POSTS IS AUTHORIZED BY THE MUNICIPAL MANAGER:

MR. SF. MNDEBELE

DATE: 9/03/2026